

## Terms of Reference Standards Teaching and Learning Committee

Committee with oversight for this policy – Standards Teaching and Learning	
Policy to be approved by the Full Governing Board	
Policy last reviewed by the Standards Teaching and Learning Committee	20/10/2023
Policy last ratified and adopted by Full Governing Board	05/12/2023
Policy / Document due for review	December 2024

Perivale Primary School  
Terms of Reference  
Standards Teaching and Learning Committee

- To advise the Governing Board on curriculum issues relating to its statutory obligations in respect of teaching and learning in the school.
- To report to the Governing Board on relevant issues relating to curriculum delivery, evaluation, resourcing, differentiation, tracking pupil progress and equalities when appropriate.
- To review and make recommendations for changes in policies which have impact on curriculum delivery and learning in Perivale Primary School.
- To monitor progress on the implementation of the School Development Plan.
- To review the school's self evaluation form (SEF) in conjunction with the Head Teacher with particular reference to the section pertinent to the Governing Board itself.
- To review the school's approach to assessment and target setting in order to support appropriate strategies.
- To develop specific understanding and awareness of key curriculum areas e.g. literacy, numeracy, IT, and SEN through visits, ongoing links with key staff and other appropriate activities.
- To ensure that all visits and reports to governors follow the protocols set out in the governors visit form.

**Membership:**

- The quorum for a full meeting will be 3 governors of whom one must be the Headteacher or their appointed representative.
- The Co-Chair (CG) can attend as an ex-officio governor.
- In the event of the meeting not being quorate, the Co-Chair (CG) may assume full voting rights for that meeting only. In the event of it being known in advance that the meeting is not going to be quorate, another governor will be invited to attend the meeting and will have full voting rights for that meeting.
- The committee has the right to co-opt associate non-voting Governors where specific skills/knowledge is appropriate to its work.

**Meetings:**

The committee will meet once a term and at other times as necessary.

**General considerations:**

- All governors are entitled to attend meetings of the committee but will not have voting powers unless they are members of the committee.
- The Co-Chairs of Governors shall be ex-officio member of any committee to which they are not otherwise appointed.
- Committee meetings will not be open to the public, but the committee reserves the right to invite others to join it for specific topics/occasions deemed appropriate to its remit.
- Committee membership and terms of reference will be reviewed annually and confirmed by the Governing Board.