## **PERIVALE PRIMARY SCHOOL**

## A meeting of the Standards, Teaching and Learning Committee was held in School on Friday 14 July 2023

## **MINUTES**

Gemma Bartlett (GB) Chris Green (CG) Robert Hawkes (RH) – Committee Chair Shabnam Khan – Bhandari (SKB) Duncan Partridge (DP) Stella Porter (SP) – Interim Headteacher  Also in attendance: Lorraine Mackenzie (LM) Lennie Sarkis (LS)  1. Welcome As agreed GB attended to represent the staff perspective.  2. Apologies for absence N/A.  3. Authorised / Unauthorised absence N/A.  4. Declaration of any other business RH: LIP SKB: Visit Report  5. Declaration of interest in any agenda items There were no declarations of interest in any agenda items.  6. Headteacher's Update  • The Headteacher's Report was pre-circulated. • SP to add details of the waiting list for each year group in future reports.  a) Data / SATS Results The 2022-2023 data overview and analysis was pre-circulated. • EYFS • C G asked about the aims for 2023 – 2024: • We will continue with a focus on parent engagement e.g. stay and play / workshops. • Certificates for parent attendance. • Details of the Baseline to be presented at the next ST&L meeting. • We have a strong Teacher in Reception, and we will have continuity next year. • We will publish details of parent workshops early for the autumn term.  • 2023 Phonics Screening Check (PSC) Results • This year we had 20% of pupils with SEND compared to 5% last year. • C G asked what we will be doing differently in 2023 – 2024. • 1:1 keep up sessions (sounds); each take 5 minutes. Parents will be informed. • We are starting earlier in 2023-2024. • 1:1 keep up sessions (sounds); each take 5 minutes. Parents will be informed. • Expected Standard: We saw an increase in all areas compared to 2022. • POP asked if we could contextualise the good news.	Attendees:	Actions
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<ul> <li>Expected Standard: We saw an increase in all areas compared to 2022.</li> </ul>	• KS1	
= - acrea in the community and book incline		
<ul> <li>LM: detail the journey.</li> </ul>		

- LM: more focus on progress.
- We need to raise the profile of the Pupil Premium children.
  - Teachers cannot currently identify who their Pupil Premium children are.
- Year 4 Multiplication Tests
  - Increased in all categories (Full marks / 20+ marks/ 13+ marks).
  - Children use Rock stars both in school and at home.
- KS2
  - o 3 children were removed (55 to 52).
    - Details sent to the LA.
  - o CG asked about the 2020 / 2021 data.
    - There was no data due to Covid
  - o Errors were found in some papers, and these have been resubmitted.
  - o SP was asked if there were plans to link up with other schools.
    - Yes.
  - o Both of the year 6 teachers have taught year 6 before.
    - 1 teacher is moving up with year 5 to year 6.
- Predictions
  - o These are based on January 2023.
- SATS results are going home to parents today with reports.
  - o SKB if we are planning communication for the under performers?
    - GB expressed concern about teacher workload for this.
      - A class could have between 0 and 12 pupils in the lower 20%
    - LS added that we currently have conversations at the door.
    - Presentation on the strategy model at the next meeting.
- b) Update LIP Priorities
- The year 1 cohort for 2023 2024 is stronger than the cohort we had in 2022 2023.
- We have completed the Reception and Year 1 assessments.
- SKB asked if there was anything that we could provide for parents to help support their children.
  - LS confirmed that there are additional activities that can be given to parents.
- CG asked if there were lessons that we could learn from 2022-2023 for 2023-2024.
  - New flash cards (Cost?).
- DP asked if Little Wandel provide homework tasks.
  - o No.
  - We provide slides.
- DP then asked if we still have confidence in Little Wandel.
  - Yes.
- CG stated that we was not confident that we are picking up the 20% with parents.
  - CG added that the GB requires the school to have a parent / teacher communication strategy to help their children.
- SP stressed that we need more consistency.
- SP pointed out that there was now less support available from the Learning Partners.
- GB pointed out that mixing classes in years 1 and 2 had been really positive.
  - o GB was asked how this can be proved.
    - Learning outcomes.
    - Boys / Girls even split.
- DP said that he had not seen behaviour issues when he was in school.
- RH asked for an update on Behaviour and Learning at the next meeting.
- CG observed that there was negative feedback about Little Wandel.
  - o The new leader will engage with the training.
  - SP said that it was working further down the school, and we need to focus further up the school.
- The updated LIP will be presented to the September FGB.

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c)	Safeguarding Update	
•	The annual safeguarding report was pre-circulated – NOTED.	
<u> </u>		
	Review / Agree the minutes of 10 March 2023	
Ine	ese were agreed as a true and accurate record of the meeting and were signed by RH.	
	Maddana Anisin a form the meeting of 10 Manush 2022	
١,	Matters Arising from the meeting of 10 March 2023	
a)	SP (AD) to check with LS re publication of Curriculum Maps	
•	Closed.	
1. \	Comments and the Control of the Cont	
b)	Governors to receive copies of the Curriculum Maps (at FGB)	
•	Closed.	
c)	Governors to have site of the Curriculum Map before it goes live on the FGB	
•	Closed.	
d)	RM to advise of split between KS1 and KS2 for SEN Support	
•	Closed.	
١,		
e)	SP to undertake an initial review of the website for compliance	
•	Closed.	
•	CG has also reviewed the website and provided feedback to SP.	
f)	SP to update the Staff Handbook re ownership of curriculum information	
•	Carried forward.	SP
g)	MH / RH to review the Pupil Premium Strategy / Impact	
•	Carried forward.	RH
•	RH will liaise with MH.	
h)	CG to circulate the governor visit Schedule	
•	Carried forward to FGB.	RH
i)	SP to update the class Dojo's policy	
•	Closed.	
j)	Exclusion and Suspension Policy to be agreed at FGB	
•	See agenda item 11.	
9.	Governor Visits	
a)	Schedule for 2022 – 2023	505 4
•	This will be agreed at the September FGB.	FGB Agenda
l.,		
b)	Governor Visit Reports	
•	DP – Review of non-negotiables for each subject area	
	<ul> <li>We are starting to embrace:</li> </ul>	
	<ul> <li>Vocabulary</li> </ul>	
	Behaviour for Learning	
	o The focus for 2023 – 2024 is:	
	<ul><li>Differentiation</li></ul>	
	■ Stretch	
	<ul> <li>Use of additional adults</li> </ul>	
	<ul> <li>New staff will be updated at the INSET day.</li> </ul>	
•	RH – Curriculum development	
	<ul> <li>More embedded</li> </ul>	
	<ul> <li>Documents are in place</li> </ul>	
	Positive LA report	
	<ul> <li>Positive comments from pupils re working walls.</li> </ul>	
L	<ul> <li>Pupils were asked if they enjoy school – yes</li> </ul>	

o Ch	nallenges / concerns are:	
	Subject Leaders to take ownership.	
	<ul> <li>Time to meet with other staff – a priority for next year.</li> </ul>	
• SKB – Rea		
	(B visited in April	
	(B saw 4 / 5 groups	
0 0	nly 2 of 10 from year 6 attended the early group.	
	<ul><li>CG asked if this was optional – YES</li></ul>	
	<ul> <li>DP asked if attendance is recorded – YES</li> </ul>	
o Th	ne year 4 group was due to start at 8:30	
	<ul> <li>Actually started at 8:40</li> </ul>	
	<ul> <li>The children had to be collected from the playground.</li> </ul>	
	<ul><li>The children enjoyed the lesson.</li></ul>	
	<ul> <li>One child was identified who was struggling.</li> </ul>	
o Th	ne year 3 group	
	■ 4 children	
	<ul> <li>All children participated</li> </ul>	
o Th	ne overall concern was attendance.	
	ie overali conserii was atteriaanee.	
10. Policies /	Documents for Noting, Approval or Review:	
For Noting		
<ul> <li>Friendship</li> </ul>	and Anti-Bullying Policy	
o <u>Ca</u>	arried forward – SP could not find the policy.	SP
For Approval		
None		
For Review		
Exclusion a	and suspension of Pupils	
	arried forward	SP
	ne Behaviour Policy also needs to be updated.	SP
"	ie Bellaviour Folicy also fieeus to be apaateu.	31
Pupil Prem	iium Strategy / Impact Report	
	arried forward.	SP
	inica forwara.	36
Safeguardi	ng Policy	
_		DNA
	arried forward	RM
• Ir	nis needs to be updated prior to approval:	
	<ul> <li>Still refers to ND as DSL, AD, SV.</li> </ul>	
	of Behaviour Principles	
• <u>Ca</u>	arried forward.	SP
• Aı	ny changes need to be reflected in the Behaviour Policy.	
• A	parent survey will be completed in September.	
	<ul> <li>RH to coordinate questions by end July – maximum 5 questions.</li> </ul>	
• w	'e will move to a restorative approach.	
	there is an incident a letter goes home the same day.	
	(B asked if we monitor repetitive incidents.	
	o Yes.	
	- · · · · · · · · · · · · · · · · · · ·	
DP asked if the	e updated policies are uploaded to the website – YES.	
CG suggested	that the policies on the website are not accurate.	
• <u>CG to</u>	audit.	CG
CG asked to h	ave site of the draft version of the new website.	RS

11. Any Other Business as agreed above	
12. Date and time of next meeting	
Friday 20 October 2023 at 9:30AM.	