

PERIVALE PRIMARY SCHOOL

A meeting of the Standards, Teaching and Learning Committee was held in School on Friday 14 July 2023

MINUTES

<p>Attendees: Gemma Bartlett (GB) Chris Green (CG) Robert Hawkes (RH) – Committee Chair Shabnam Khan – Bhandari (SKB) Duncan Partridge (DP) Stella Porter (SP) – Interim Headteacher</p> <p>Also in attendance: Lorraine Mackenzie (LM) Lennie Sarkis (LS)</p>	<p>Actions</p>
<p>1. Welcome As agreed GB attended to represent the staff perspective.</p>	
<p>2. Apologies for absence N/A.</p>	
<p>3. Authorised / Unauthorised absence N/A.</p>	
<p>4. Declaration of any other business RH: LIP SKB: Visit Report</p>	
<p>5. Declaration of interest in any agenda items There were no declarations of interest in any agenda items.</p>	
<p>6. Headteacher's Update</p> <ul style="list-style-type: none"> The Headteacher's Report was pre-circulated. <u>SP to add details of the waiting list for each year group in future reports.</u> <p>a) Data / SATS Results The 2022-2023 data overview and analysis was pre-circulated.</p> <ul style="list-style-type: none"> EYFS <ul style="list-style-type: none"> CG asked about the aims for 2023 – 2024: <ul style="list-style-type: none"> We will continue with a focus on parent engagement e.g. stay and play / workshops. <ul style="list-style-type: none"> Certificates for parent attendance. <u>Details of the Baseline to be presented at the next ST&L meeting.</u> We have a strong Teacher in Reception, and we will have continuity next year. We will publish details of parent workshops early for the autumn term. 2023 Phonics Screening Check (PSC) Results <ul style="list-style-type: none"> This year we had 20% of pupils with SEND compared to 5% last year. CG asked what we will be doing differently in 2023 – 2024. <ul style="list-style-type: none"> 1:1 keep up sessions (sounds); each take 5 minutes. Parents will be informed. We are starting earlier in 2023-2024. Focus groups for year 3. KS1 <ul style="list-style-type: none"> Expected Standard: We saw an increase in all areas compared to 2022. DP asked if we could contextualise the good news. <ul style="list-style-type: none"> LM: detail the journey. 	<p>SP</p> <p>SP</p>

<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ LM: more focus on progress. ○ We need to raise the profile of the Pupil Premium children. <ul style="list-style-type: none"> ▪ Teachers cannot currently identify who their Pupil Premium children are. • Year 4 Multiplication Tests <ul style="list-style-type: none"> ○ Increased in all categories (Full marks / 20+ marks/ 13+ marks). ○ Children use Rock stars both in school and at home. • KS2 <ul style="list-style-type: none"> ○ 3 children were removed (55 to 52). <ul style="list-style-type: none"> ▪ Details sent to the LA. ○ CG asked about the 2020 / 2021 data. <ul style="list-style-type: none"> ▪ There was no data due to Covid ○ Errors were found in some papers, and these have been resubmitted. ○ SP was asked if there were plans to link up with other schools. <ul style="list-style-type: none"> ▪ Yes. ○ Both of the year 6 teachers have taught year 6 before. <ul style="list-style-type: none"> ▪ 1 teacher is moving up with year 5 to year 6. • Predictions <ul style="list-style-type: none"> ○ These are based on January 2023. • SATS results are going home to parents today with reports. <ul style="list-style-type: none"> ○ SKB if we are planning communication for the under performers? <ul style="list-style-type: none"> ▪ GB expressed concern about teacher workload for this. <ul style="list-style-type: none"> • A class could have between 0 and 12 pupils in the lower 20% ▪ LS added that we currently have conversations at the door. ▪ <u>Presentation on the strategy model at the next meeting.</u> 	SP
<p>b) Update – LIP Priorities</p> <ul style="list-style-type: none"> • The year 1 cohort for 2023 – 2024 is stronger than the cohort we had in 2022 – 2023. • We have completed the Reception and Year 1 assessments. • SKB asked if there was anything that we could provide for parents to help support their children. <ul style="list-style-type: none"> ○ LS confirmed that there are additional activities that can be given to parents. • CG asked if there were lessons that we could learn from 2022-2023 for 2023-2024. <ul style="list-style-type: none"> ○ New flash cards (Cost?). • DP asked if Little Wandel provide homework tasks. <ul style="list-style-type: none"> ○ No. ○ We provide slides. • DP then asked if we still have confidence in Little Wandel. <ul style="list-style-type: none"> ○ Yes. • CG stated that we was not confident that we are picking up the 20% with parents. <ul style="list-style-type: none"> ○ <u>CG added that the GB requires the school to have a parent / teacher communication strategy to help their children.</u> • SP stressed that we need more consistency. • SP pointed out that there was now less support available from the Learning Partners. • GB pointed out that mixing classes in years 1 and 2 had been really positive. <ul style="list-style-type: none"> ○ GB was asked how this can be proved. <ul style="list-style-type: none"> ▪ Learning outcomes. ▪ Boys / Girls even split. • DP said that he had not seen behaviour issues when he was in school. • <u>RH asked for an update on Behaviour and Learning at the next meeting.</u> • CG observed that there was negative feedback about Little Wandel. <ul style="list-style-type: none"> ○ The new leader will engage with the training. ○ SP said that it was working further down the school, and we need to focus further up the school. • The updated LIP will be presented to the September FGB. 	<p>SP</p> <p>SP</p>

<ul style="list-style-type: none"> ○ Challenges / concerns are: <ul style="list-style-type: none"> ▪ Subject Leaders to take ownership. ▪ Time to meet with other staff – a priority for next year. ● SKB – Reading <ul style="list-style-type: none"> ○ SKB visited in April ○ SKB saw 4 / 5 groups ○ Only 2 of 10 from year 6 attended the early group. <ul style="list-style-type: none"> ▪ CG asked if this was optional – YES ▪ DP asked if attendance is recorded – YES ○ The year 4 group was due to start at 8:30 <ul style="list-style-type: none"> ▪ Actually started at 8:40 ▪ The children had to be collected from the playground. ▪ The children enjoyed the lesson. ▪ One child was identified who was struggling. ○ The year 3 group <ul style="list-style-type: none"> ▪ 4 children ▪ All children participated ○ The overall concern was attendance. 	
<p>10. Policies / Documents for Noting, Approval or Review:</p> <p>For Noting</p> <ul style="list-style-type: none"> ● Friendship and Anti-Bullying Policy <ul style="list-style-type: none"> ○ <u>Carried forward – SP could not find the policy.</u> <p>For Approval None</p> <p>For Review</p> <ul style="list-style-type: none"> ● Exclusion and suspension of Pupils <ul style="list-style-type: none"> ● <u>Carried forward</u> ● <u>The Behaviour Policy also needs to be updated.</u> ● Pupil Premium Strategy / Impact Report <ul style="list-style-type: none"> ● <u>Carried forward.</u> ● Safeguarding Policy <ul style="list-style-type: none"> ● <u>Carried forward</u> ● This needs to be updated prior to approval: <ul style="list-style-type: none"> ○ Still refers to ND as DSL, AD, SV. ● Statement of Behaviour Principles <ul style="list-style-type: none"> ● <u>Carried forward.</u> ● Any changes need to be reflected in the Behaviour Policy. ● A parent survey will be completed in September. <ul style="list-style-type: none"> ○ RH to coordinate questions by end July – maximum 5 questions. ● We will move to a restorative approach. ● If there is an incident a letter goes home the same day. ● SKB asked if we monitor repetitive incidents. <ul style="list-style-type: none"> ○ Yes. <p>DP asked if the updated policies are uploaded to the website – YES.</p> <p>CG suggested that the policies on the website are not accurate.</p> <ul style="list-style-type: none"> ● <u>CG to audit.</u> <p><u>CG asked to have site of the draft version of the new website.</u></p>	<p>SP</p> <p>SP SP</p> <p>SP</p> <p>RM</p> <p>SP</p> <p>CG</p> <p>RS</p>

11. Any Other Business as agreed above	
12. Date and time of next meeting Friday 20 October 2023 at 9:30AM.	