

PERIVALE PRIMARY SCHOOL

A meeting of the Standards, Teaching and Learning Committee was held on Friday 27 January 2023

The meeting was held in School

Minutes

<p>Attendees: Gemma Bartlett (GB) Christian Franco (CF) Robert Hawkes (RH) – Committee Chair Duncan Partridge (DP) Shabnam Khan – Bhandari (SKB) Sharine Tyndale (ST) – Committee Vice Chair</p> <p>Also in attendance: Lorraine Mackenzie (LM) Roxie Mitchell (RM) Stella Porter (SP) Lennie Sarkis (LS)</p>	<p>Actions</p>
<p>1. Welcome</p>	
<p>2. Apologies for absence Apologies were received from Audrey Daley (AD).</p> <p>All other members were in attendance.</p>	
<p>3. Authorised / Unauthorised absence The absence for AD was authorised.</p>	
<p>4. Declaration of any other business There were no declarations of other business.</p>	
<p>5. Declaration of interest in any agenda items There were no declarations of interest in any agenda items.</p>	
<p>6. Presentation – Reading LM provided a detailed update.</p> <ul style="list-style-type: none"> • The slides which LM spoke to are in the Governor Room. • The subject lead is Sinead O’Connell who was the Phonics lead last year. • A key area for improvement is 30 minutes reading daily. <ul style="list-style-type: none"> ○ At present this is not all done at the same time across the school, we are however looking to do this at the same time across the school. • The staff INSET session was very positive and we have staff buy in. • The Pupil Progress Meetings are focusing on the children who are operating “just below”. • SHINE has replaced PiXL for Year 2> interventions. <ul style="list-style-type: none"> ○ SHINE fits better with NTS, which PiXL did not. ○ We need to explore SHINE for early years. • NTS provides termly data. • SHINE provides half termly data. • DP asked if we plan non negotiables for reading. <ul style="list-style-type: none"> ○ Yes ○ There are now weekly meetings for Teachers / Sinead. • Phonics Action Plan <ul style="list-style-type: none"> ○ Multiple Intervention Groups. ○ The feedback on Little Wandle is positive. • Reception <ul style="list-style-type: none"> ○ Whilst we streamed in the autumn we have now moved away from streams. 	

<ul style="list-style-type: none"> • Nursery <ul style="list-style-type: none"> ○ GB has looked at introducing Phonics in Nursery. • Assessment <ul style="list-style-type: none"> ○ We are assessing every 6 weeks. ○ We should see a significant impact by the end of Spring 2. • CG asked about the difference to last year. <ul style="list-style-type: none"> ○ We are using the data more. ○ We are relying on NTS rather than Teacher assessment. ○ More Teachers are on board with Little Wandle. ○ Lot more High Needs. • CG asked why we are still focusing on the lowest 20% and not the lowest 30% / 40%. <ul style="list-style-type: none"> ○ This actually means those below 80%. ○ We are now targeting below 80%. • SKB asked about Buddy Readers. <ul style="list-style-type: none"> ○ Buddy Readers was being run from 08:40 to 09:00. ○ It was causing confusion and has been paused until we sort the problem. • SKB also asked about use of the library. <ul style="list-style-type: none"> ○ The librarian retired. ○ We have now recruited young librarians. ○ We have also trained Teachers. ○ We need to recruit parent volunteers. <ul style="list-style-type: none"> ▪ We will however need to address DBS issues. • RH asked if we have undertaken “Staff Voice” on Little Wandle. <ul style="list-style-type: none"> ○ Yes – Mixed Group. <p>RH thanked LM for her really useful presentation.</p>	
<p>7. Headteacher’s Update</p> <p>The Headteacher’s Report was pre-circulated.</p> <ul style="list-style-type: none"> • 2 Year 6 Teachers left in December. <ul style="list-style-type: none"> ○ We were able to recruit 1, however they decided not to take up the job. ○ LS and LM have now stepped into Year 6. <ul style="list-style-type: none"> ▪ There has been very positive feedback. ○ This has however had a negative impact on AHT capacity. ○ The SLT meet twice weekly: <ul style="list-style-type: none"> ▪ Monday: Operational focus. ▪ Thursday: Strategic focus. ○ Everyone is operating as a team and are being “fluid.” ○ DP asked if we were still planning to recruit year 6 teachers. <ul style="list-style-type: none"> ▪ Yes. ▪ We have a lesson observation planned for today – very experienced candidate. ○ CG asked why we were planning for AHT cover in Year 6 to July. <ul style="list-style-type: none"> ▪ No candidates for the 2nd Year 6 vacancy. ▪ SP pointed out that one Teacher will be returning from Maternity Leave next year. ○ LM said that she has met with parents in Year 6 to reassure them. • DP sought assurance that there is a mechanism to ensure that priorities are not dropped. <ul style="list-style-type: none"> ○ Yes. • The PTFA is proving very successful. SKB pointed out that they are working well together. <p>a) Updated Self-Evaluation Form (SEF)</p> <ul style="list-style-type: none"> • The January 2023 SEF was pre-circulated. • The intention will be to review it again in July. The aim will be achieve a rating of good. • SP stressed that this confirms where we are, rather than where we want to be. 	

<ul style="list-style-type: none"> • DP asked about the reason for downgrading the SEF. <ul style="list-style-type: none"> ○ The previous SEF was not realistic. • CG asked who the SEF was for. <ul style="list-style-type: none"> ○ The School. ○ The SEF is no longer required by Ofsted. <p>b) Updated Learning Improvement Plan (LIP)</p> <ul style="list-style-type: none"> • The updated LIP was pre-circulated. • The LIP has been reviewed by the Leadership Team. • This reflects the updated SEF. • DP observed that it was very helpful to have the RAG rating. • LS pointed out there has been a lot of work done on this over the last 2 weeks. • RH questioned if all Governors know the priorities, and could they articulate. • All curriculum planning on Google Drive. <ul style="list-style-type: none"> ○ <u>CG stressed that we need to remind staff that all of this information is the property of the school.</u> • RH asked about the topic overviews. <ul style="list-style-type: none"> ○ LS confirmed that these have been reviewed this week for 2023 / 2024. • Staff are on board with, and more confident with the curriculum maps, monitoring, and action plans. <p>c) Pupil Numbers</p> <ul style="list-style-type: none"> • SP reported after the meeting that we have received a total of 147 applications for a reception place in September. • We only have 4 vacancies across the school: <ul style="list-style-type: none"> ○ Year 3: 1 ○ Year 5: 1 ○ Year 6: 2 • We will keep 4 spaces in Nursery for 30 hours. <p>d) Progress on updating Curriculum Maps</p> <ul style="list-style-type: none"> • See above. <p>e) Safeguarding Update</p> <ul style="list-style-type: none"> • Whole School Safeguarding training is planned for the spring term. <p>f) SEND Update</p> <ul style="list-style-type: none"> • 1 EHCP was approved last week. • 1 EHCP should be approved next week. • 1 application for an EHCP is overdue and we are chasing. • 24 Staff (EYFS to Year 6) are being provided with Precision Teaching training at 2 INSET sessions, <p>g) Strike</p> <ul style="list-style-type: none"> • We will be open for 19 pupils, made up of: <ul style="list-style-type: none"> ○ EHCP, EHCP pending, LAC, Post LAC, Child Protection. 	SH
<p>8. Review / Agree the minutes of 14 October 2022</p> <p>These were agreed as a true and accurate record of the meeting, subject to one minor change on page 1 – section 6, bullet point 5, replace reviewing with monitoring.</p>	
<p>9. Matters Arising from the meeting of 14 October 2022</p> <p>a) Attendance Action Plan to be circulated.</p> <ul style="list-style-type: none"> • Closed. <p>b) AD to circulate the KS2 SATs results.</p> <ul style="list-style-type: none"> • Closed. <p>c) Presentation at FGB on No Learner Left Behind.</p>	

<p>should be on the website.</p> <ul style="list-style-type: none"> • SP confirmed that both of the above were being prepared and should be complete by 1 February. • <u>MH to review, supported by RH.</u> 	MH / RH
<p>12) Any Other Business as agreed above There were no items of other business.</p>	
<p>13) Date and time of next meeting Friday 10 March 2023 at 9:30AM</p>	

Meeting closed at 11:40AM