PERIVALE PRIMARY SCHOOL

A meeting of the Standards, Teaching and Learning Committee was held on Friday 27 January 2023 The meeting was held in School

Minutes

	Actions
Gemma Bartlett (GB)	
Christian Franco (CF)	
Robert Hawkes (RH) – Committee Chair	
Duncan Partridge (DP)	
Shabnam Khan – Bhandari (SKB)	
Sharine Tyndale (ST) – Committee Vice Chair	
Also in attendance:	
Lorraine Mackenzie (LM)	
Roxie Mitchell (RM)	
Stella Porter (SP)	
Lennie Sarkis (LS)	
1. Welcome	
2. Apologies for absence	
Apologies were received from Audrey Daley (AD).	
All other members were in attendance.	
3. Authorised / Unauthorised absence	
The absence for AD was authorised.	
4. Declaration of any other business	
There were no declarations of other business.	
There were no declarations of other business.	
5. Declaration of interest in any agenda items	
There were no declarations of interest in any agenda items.	
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6. Presentation – Reading	
LM provided a detailed update.	
The slides which LM spoke to are in the Governor Room.	
The subject lead is Sinead O'Connell who was the Phonics lead last year.	
A key area for improvement is 30 minutes reading daily.	
 At present this is not all done at the same time across the school, we are 	
however looking to do this at the same time across the school.	
The staff INSET session was very positive and we have staff buy in.	
The Pupil Progress Meetings are focusing on the children who are operating "just"	
below".	
SHINE has replaced PiXL for Year 2> interventions.	
 SHINE fits better with NTS, which PiXL did not. 	
 We need to explore SHINE for early years. 	
NTS provides termly data.	
SHINE provides half termly data.	
DP asked if we plan non negotiables for reading.	
o Yes	
 There are now weekly meetings for Teachers / Sinead. 	
Phonics Action Plan	
Multiple Intervention Groups.	
 The feedback on Little Wandle is positive. 	
■ Kecephon	
 Reception Whilst we streamed in the autumn we have now moved away from streams. 	

- Nursery
 - o GB has looked at introducing Phonics in Nursery.
- Assessment
 - We are assessing every 6 weeks.
 - We should see a significant impact by the end of Spring 2.
- CG asked about the difference to last year.
 - We are using the data more.
 - We are relying on NTS rather than Teacher assessment.
 - o More Teachers are on board with Little Wandle.
 - Lot more High Needs.
- CG asked why we are still focusing on the lowest 20% and not the lowest 30% / 40%.
 - This actually means those below 80%.
 - We are now targeting below 80%.
- SKB asked about Buddy Readers.
 - Buddy Readers was being run from 08:40 to 09:00.
 - o It was causing confusion and has been paused until we sort the problem.
- SKB also asked about use of the library.
 - The librarian retired.
 - We have now recruited young librarians.
 - We have also trained Teachers.
 - We need to recruit parent volunteers.
 - We will however need to address DBS issues.
- RH asked if we have undertaken "Staff Voice" on Little Wandle.
 - Yes Mixed Group.

RH thanked LM for her really useful presentation.

7. Headteacher's Update

The Headteacher's Report was pre-circulated.

- 2 Year 6 Teachers left in December.
 - We were able to recruit 1, however they decided not to take up the job.
 - LS and LM have now stepped into Year 6.
 - There has been very positive feedback.
 - This has however had a negative impact on AHT capacity.
 - The SLT meet twice weekly:
 - Monday: Operational focus.
 - Thursday: Strategic focus.
 - Everyone is operating as a team and are being "fluid."
 - DP asked if we were still planning to recruit year 6 teachers.
 - Yes.
 - We have a lesson observation planned for today very experienced candidate.
 - CG asked why we were planning for AHT cover in Year 6 to July.
 - No candidates for the 2nd Year 6 vacancy.
 - SP pointed out that one Teacher will be returning from Maternity Leave next year.
 - LM said that she has met with parents in Year 6 to reassure them.
- DP sought assurance that there is a mechanism to ensure that priorities are not dropped.
 - o Yes
- The PTFA is proving very successful. SKB pointed out that they are working well together.
- a) Updated Self-Evaluation Form (SEF)
 - The January 2023 SEF was pre-circulated.
 - The intention will be to review it again in July. The aim will be achieve a rating of good.
 - SP stressed that this confirms where we are, rather than where we want to be.

DP asked about the reason for downgrading the SEF. The previous SEF was not realistic. CG asked who the SEF was for. The School. The SEF is no longer required by Ofsted. b) Updated Learning Improvement Plan (LIP) The updated LIP was pre-circulated. The LIP has been reviewed by the Leadership Team. This reflects the updated SEF. DP observed that it was very helpful to have the RAG rating. LS pointed out there has been a lot of work done on this over the last 2 weeks. RH questioned if all Governors know the priorities, and could they articulate. All curriculum planning on Google Drive. CG stressed that we need to remind staff that all of this information is the SH property of the school. RH asked about the topic overviews. LS confirmed that these have been reviewed this week for 2023 / 2024. Staff are on board with, and more confident with the curriculum maps, monitoring, and action plans. c) Pupil Numbers SP reported after the meeting that we have received a total of 147 applications for a reception place in September. We only have 4 vacancies across the school: Year 3: 1 o Year 5: 1 o Year 6: 2 We will keep 4 spaces in Nursery for 30 hours. d) Progress on updating Curriculum Maps See above. e) Safeguarding Update Whole School Safeguarding training is planned for the spring term. SEND Update 1 EHCP was approved last week. 1 EHCP should be approved next week. 1 application for an EHCP is overdue and we are chasing. 24 Staff (EYFS to Year 6) are being provided with Precision Teaching training at 2 **INSET** sessions, g) Strike We will be open for 19 pupils, made up of: o EHCP, EHCP pending, LAC, Post LAC, Child Protection. Review / Agree the minutes of 14 October 2022 These were agreed as a true and accurate record of the meeting, subject to one minor change on page 1 – section 6, bullet point 5, replace reviewing with monitoring. 9. Matters Arising from the meeting of 14 October 2022 a) Attendance Action Plan to be circulated. Closed. b) AD to circulate the KS2 SATs results. Closed. Presentation at FGB on No Learner Left Behind.

d) AD to check availability of No Learner Left Behind CPD. • Closed. • Closed. • Closed. • Closed. • The policy is now in use and has been well received. • Pupil Premium Impact Report • Class Bought Clarification: • Closed. • Closed. • Closed. • Closed. • Closed. • The policy is now in use and has been well received. • Pupil Premium Strategy • See agenda item 11. Iterms of reference to FGB. • Closed. RH RH RH RH SP SP SP SP	Carried forward.	FGB Agenda
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 should be on the website. SP confirmed that both of the above were being prepared and should be complete by 1 February. MH to review, supported by RH. 	MH / RH
12) Any Other Business as agreed above There were no items of other business.	
13) Date and time of next meeting Friday 10 March 2023 at 9:30AM	

Meeting closed at 11:40AM