

PERIVALE PRIMARY SCHOOL

A meeting of the Standards, Teaching and Learning Committee was held on Friday 14 October 2022  
The meeting was held via Zoom / in School

MINUTES

<b>Attendees:</b> Gemma Bartlett (GB) Audrey Daley (AD) Christian Franco (CF) Robert Hawkes (RH) – Committee Chair Duncan Partridge (DP) Shabnam Khan – Bhandari (SKB)  <b>Also in attendance:</b> Lori Mackenzie (LM) Stellar Porter (SP)	<b>Actions</b>
1. <b>Welcome</b>	
2. <b>Apologies for absence</b> Apologies were received from Sharine Tyndale (ST).  All other members were in attendance.	
3. <b>Authorised / Unauthorised absence</b> The absence for ST was authorised.	
4. <b>Declaration of any other business</b> There were no declarations of other business.	
5. <b>Declaration of interest in any agenda items</b> There were no declarations of interest in any agenda items.	
6. <b>Headteacher's Update</b> a) Self-Evaluation Form (SEF) <ul style="list-style-type: none"><li>• The updated SEF was pre-circulated.</li><li>• AD pointed out that the SEF is no longer statutory.</li><li>• AD added that this was being circulated for interest only.</li><li>• The current assessment is Good (Previously Outstanding).</li><li>• Quality of Teaching.<ul style="list-style-type: none"><li>○ RH stressed that Governors need to focus on reviewing Teaching and Learning this year.</li></ul></li><li>• AD pointed out that we have 3 / 4 ECT teachers this year.</li><li>• AD suggested that Governors could visit the school and take a look at the lessons being taught.</li></ul> b) Learning Improvement Plan (LIP) <ul style="list-style-type: none"><li>• The updated LIP was pre-circulated.</li><li>• It was agreed to allocate each of the priorities to a Governor.<ul style="list-style-type: none"><li>○ Priority 1: DP</li><li>○ Priority 2: ST</li><li>○ Priority 3: SKB<ul style="list-style-type: none"><li>▪ It was pointed out that Reading was lower compared to other subjects.</li></ul></li><li>○ Priority 4: RH</li></ul></li><li>• AD pointed out that the Senior leaders had met with Simon Prebble to review the LIP.</li></ul>	

c) Attendance Action Plan

	2021 - 2022	2022 - 2023
Attendance – Actual	91.87%	94%
Attendance – Target	95%	95%
Persistent Absence	25%	

- The Attendance Action Plan will follow.

d) Pupil Numbers

Year Group	Number on Roll	Vacancies	Places Offered	Net Vacancies
Nursery	34	18		18
Reception	59	1		1
Year 1	56	4	2	2
Year 2	58	2	1	1
Year 3	59	1	1	0
Year 4	59	1	1	0
Year 5	57	3		3
Year 6	59	1		1

- We are planning to offer 30 hour nursery cover (currently only 15 hours).
  - We held an open morning earlier this week.
  - 20 families attended.
    - DP asked about follow up actions.
      - RS to follow up (SBM).
  - RS will be reviewing the set up costs for wrap around cover.

e) Data

- The 2021 – 2022 End of Key Stage Data was pre-circulated.
- A training plan is in place to provide training where required.
- Phonics:
  - Those pupils who were working below National in year 2 are being targeted in year 3.
  - We are also assessing across KS2.
- Year 4 multiplication:
  - 17 (29%) were new to KS2.
- KS2 SATs Results
  - This was a difficult cohort.
  - Ealing data is awaited.
  - Validated data is awaited.
    - **AD to circulate when received.**
  - Further analysis will be undertaken for our disadvantaged pupils.
- RH asked how often we can monitor progress.
  - Termly.
  - Teachers to review in PPA time.
  - Half termly Pupil Progress Meetings.
  - Weekly / fortnightly Pixl meetings.
- SKB asked about support for SEND pupils / New Joiners.
  - High number of looked After children (LAC).
  - High emotional needs.
  - Pixl interventions.

f) Safeguarding Update

- The Safeguarding Report was pre-circulated.
- Noted.

g) SEND Update

- The SEND Report was pre-circulated.
- We are currently baselining Reception and Year 1.
  - 25% done so far.
- We will be applying for additional EHCPs (currently 10).

AD

AD

