

Terms of Reference Standards Teaching and Learning Committee

Committee with oversight for this policy – Standards Teaching and Learning	
Policy to be approved by the Full Governing Board	
Policy last reviewed by the Standards Teaching and Learning Committee	14/10/2022
Policy last ratified and adopted by Full Governing Board	06/12/2022
Policy / Document due for review	December 2023

**Perivale Primary School
Terms of Reference
Standards Teaching and Learning Committee**

- To advise the Governing Board on curriculum issues relating to its statutory obligations in respect of teaching and learning in the school.
- To report to the Governing Board on relevant issues relating to curriculum delivery, evaluation, resourcing, differentiation, tracking pupil progress and equalities when appropriate.
- To review and make recommendations for changes in policies which have impact on curriculum delivery and learning in Perivale Primary School and Children's Centre.
- To monitor progress on the implementation of the Learning Improvement plan.
- To review the school's self evaluation form (SEF) in conjunction with the Head Teacher with particular reference to the section pertinent to the Governing Board itself.
- To review the school's approach to assessment and target setting in order to support appropriate strategies.
- To develop specific understanding and awareness of key curriculum areas e.g. literacy, numeracy, IT, and SEN through visits, ongoing links with key staff and other appropriate activities.
- To ensure that all visits and reports to governors follow the protocols set out in the governors visit form.

Membership:

- The quorum for a full meeting will be 3 governors of whom one must be the Head Teacher or appointed representative.
- The chairman of the Governing Board will attend as an ex-officio governor.
- In the event of the meeting not being quorate, the chairman may assume full voting rights for that meeting only. In the event of it being known in advance that the meeting is not going to be quorate, another governor will be invited to attend the meeting and will have full voting rights for that meeting.
- The committee has the right to co-opt associate non-voting governors where specific skills/knowledge is appropriate to its work.

Meetings:

The committee will meet once a term and at other times as necessary.

General considerations:

- All governors are entitled to attend meetings of the committee but will not have voting powers unless they are members of the committee.
- The Chair of Governors shall be an ex-officio member of any committee to which s/he is not otherwise appointed.
- Committee meetings will not be open to the public but the committee reserves the right to invite others to join it for specific topics/occasions deemed appropriate to its remit.
- Committee membership and terms of reference will be reviewed annually and confirmed by the Governing Board.