

PERIVALE PRIMARY SCHOOL

A meeting of the Standards, Teaching and Learning Committee was held in school on Friday 10 March 2023

MINUTES

<p>Attendees: Gemma Bartlett (GB) Audrey Daley (AD) Chris Green (CG) Robert Hawkes (RH) – Committee Chair Duncan Partridge (DP) Shabnam Khan – Bhandari (SKB) Sharine Tyndale (ST) – Committee Vice Chair</p> <p>Also in attendance: Roxie Mitchell (RM) Stella Porter (SP)</p>	<p>Actions</p>
<p>1. Welcome</p>	
<p>2. Apologies for absence Apologies were received from Christian Franco (CF)</p>	
<p>3. Authorised / Unauthorised absence The absence for CF was authorised.</p>	
<p>4. Declaration of any other business There were no declarations of other business.</p>	
<p>5. Declaration of interest in any agenda items There were no declarations of interest in any agenda items.</p>	
<p>6. Headteacher's Update The Headteacher's report was pre-circulated (yesterday).</p> <p>a) Verbal Feedback on LA Review</p> <p>Strengths</p> <ul style="list-style-type: none"> The review team were impressed by the leadership of the curriculum and reading. The review team were also impressed about the leadership opportunities which children have. <p>Areas for development</p> <ul style="list-style-type: none"> The review team spoke with 3 boys and 3 girls from years 4, 5, and 6 regarding behaviour in the playground. <ul style="list-style-type: none"> The boys felt that they were not well supported at lunchtime, with the SMSA's not being used effectively. <ul style="list-style-type: none"> DP asked if there was anything specific: <ul style="list-style-type: none"> SP: Lack of consistency re consequence of actions. SP: We have reviewed the log and the incidents mainly relate to boys. ST asked if the TA's do playground duty. <ul style="list-style-type: none"> SP: Yes, they do half hour sessions. SP proposed undertaking pupil voice. AD also proposed reviewing the names of children in restorative to see if there are repeat offenders. SP stressed that this is a new policy and that there are escalation procedures included. The review team suggested that the vocabulary needs to be reviewed annually. 	

<ul style="list-style-type: none"> • RH asked when the report will be available. <ul style="list-style-type: none"> ◦ AD said that it should be available next week – AD will chase. <p>b) Pupil Numbers, including Reception Applications for September</p> <ul style="list-style-type: none"> • We only have 8 vacancies (excluding Nursery – 8) across the school. <ul style="list-style-type: none"> ◦ Reception: 1 ◦ Year 2: 1 ◦ Year 5: 2 ◦ Year 6: 4 <ul style="list-style-type: none"> ▪ Of which 2 have left for Grammar School places. ◦ DP asked about the admission numbers for September, and specifically 1st choices. ◦ AD said that she would check. AD suggested that there would probably be a waiting list. ◦ It was subsequently confirmed: <ul style="list-style-type: none"> ▪ 1st Choice: 66 ▪ 2nd Choice: 63 • ST asked how many of the In-Year Joiners (17) were from overseas. <ul style="list-style-type: none"> ◦ None, all from local schools. <p>c) Data – Updated predictions</p> <ul style="list-style-type: none"> • RM said that there will be updated predictions in the 1st week of the summer term. • There have only been minor changes to the last data presented to Governors. • Vocabulary is a big issue. <p>d) Progress on updating Curriculum Maps</p> <ul style="list-style-type: none"> • CG pointed out that the updated curriculum maps are not on the website / in the Governor Room. • CG pointed out that the DfE expect these to be published on the website. <ul style="list-style-type: none"> ◦ <u>AD will check with LS regarding the latest versions.</u> • CG questioned how we are engaging with parents re pupil skills. <ul style="list-style-type: none"> ◦ GB said that we send out curriculum maps half termly. <ul style="list-style-type: none"> ▪ GB suggested that these are published half termly on the website. ◦ <u>SKB asked that Governors receive examples for each year group at FGB.</u> • The non-negotiables have been published. • SP advised that a TLR3 has been allocated to develop end of unit / topic assessment. <ul style="list-style-type: none"> ◦ The person this has been allocated to has experience of this. ◦ CG pointed out that this has not been referred to / approved by the Pay Committee. • <u>CG asked for Governors to have sight of the Curriculum Map at FGB before it goes live at FGB.</u> • DP asked about support for Subject Leads. <ul style="list-style-type: none"> ◦ Some are new in post. ◦ All subjects will have been monitored by Easter. ◦ SP said that there was training for middle Leaders. ◦ We could do more with other schools. <p>e) Safeguarding Update</p> <ul style="list-style-type: none"> ◦ We currently have 2 pupils (+1) with a Child protection Plan. <ul style="list-style-type: none"> ◦ Following a recent submission this may increase to 3. ◦ RM said that SMSA's will need additional KCSIE training. <ul style="list-style-type: none"> ◦ They have already had training. ◦ GB asked about training for agency staff. <ul style="list-style-type: none"> ◦ Short term agency: crib sheet. ◦ Long term agency: More detailed training. ◦ The Safeguarding Audit is scheduled for next week; it had to be deferred due to illness. 	<p>AD</p> <p>FGB Agenda</p> <p>FGB Agenda</p>
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<p>9. Governor Visits</p> <p>a) Schedule for 2022 – 2023</p> <ul style="list-style-type: none"> The draft Governor Visit schedule was pre-circulated. <u>CG Said that he would be circulated to all Governors later today.</u> <ul style="list-style-type: none"> CG has added Headteacher / Parent consultation meetings to the schedule. These will alternate between AM, Afternoon and PM. One governor to attend each session. <u>This and the allocation of Link Governor roles will be reviewed at the next FGB.</u> DP suggested that the allocation of Link Governor roles may not be equitable. <p>b) Governor Visit Reports</p> <ul style="list-style-type: none"> <u>RH visit report to follow.</u> SKB will be visiting next Tuesday for Early years review. 	<p>CG</p> <p>FGB Agenda</p> <p>RH</p>
<p>10. Policies / Documents for Noting, Approval or Review:</p> <p>For Noting</p> <ul style="list-style-type: none"> Class Dojo's <ul style="list-style-type: none"> The proposed policy was pre-circulated. SKB was concerned that the statement about parents not sharing their password was ambiguous. <ul style="list-style-type: none"> <u>It was agreed that this should be amended to "I agree not to share my password."</u> The concern was that if we left "immediate family members in" the content could go viral. GB proposed removing section 4.10 AD / SP advised that it was agreed at SLT / MLT that there would be a communication once a week. CG suggested that the current wording was contradictory – 1 communication per week. <ul style="list-style-type: none"> CG then suggested telling parents that this is our starting point and that in year 1 and year 2 we intend to SKB said that this policy was initiated by parents to give them an insight into what is going on in class. <ul style="list-style-type: none"> Once a week initially. It was suggested moving the focus to "a collage of what has happened this week." <ul style="list-style-type: none"> GB suggested moving from a report style to a collage could take 10 minutes rather than 1 minute. GB proposed raising this at the phase meetings. SP said that there have been comments from parents about consistency. <ul style="list-style-type: none"> We need to build confidence for teachers AD said that she had been talking to St John Fisher about one of their team doing some training for their staff. GB pointed out that the children enjoy sharing their experiences on Class Dojo. <p>For Approval</p> <p>None</p> <p>For Review</p> <ul style="list-style-type: none"> Exclusion of Pupils <ul style="list-style-type: none"> <u>Carried forward to FGB.</u> AON explained that this is an LA model policy. Pupil Premium Strategy / Impact Report <ul style="list-style-type: none"> The draft document was pre-circulated. See agenda item 8(g). 	<p>SP</p> <p>FGB</p>

<ul style="list-style-type: none"> Catch – Up Premium Strategy <ul style="list-style-type: none"> The draft document was pre-circulated. 	
12) Any Other Business as agreed above Agenda setting – <u>Agenda setting meetings to be scheduled for 2 weeks before meetings.</u>	AON
13) Date and time of next meeting Friday 16 June 2023 at 9:30AM – the meeting will be held in school.	

Meeting closed at 10:55 AM