

PERIVALE PRIMARY SCHOOL
A Full Governing Board Meeting was held in School on Tuesday 13 September 2022

MINUTES

<p>Attendees: Gemma Bartlett (GB) Sandip Bhalsod (SB) Audrey Daley (AD) Christian Franco (CF) Chris Green (CG) Robert Hawkes (RH) Rabiah Khairoun RK) Shabnam Khan-Bhandari (SKB) Dharmic Meggi (DM) Duncan Partridge (DP) Edmond Yeo (EY)</p> <p>Also in Attendance Lorraine Mackenzie (LM) Roxy Mitchell (RM) Stella Porter (SP) Lenny Sarkis (LS) Ruby Shillingford (RS)</p>	<p>Actions</p>
<p>1. Welcome CG asked everyone to introduce them self.</p> <p>CG then welcomed the new members of the Leadership Team. LM: AHT Teaching and Learning – Standards / Assessment. RM: SENCo, Inclusion, Designated Safeguarding Lead. LS: AHT Curriculum Design / Implementation. RS: School Business Manager.</p>	
<p>2. Apologies for absence Apologies were received from: Sharine Tyndale (ST).</p> <p>No apologies were received from Matthew Hemsley (MH).</p>	
<p>3. Authorised / Unauthorised absence The absence for ST was authorised.</p> <p>The absence for MH was not authorised.</p>	
<p>4. Declaration of any other business There were no declarations of any other business.</p>	
<p>5. Declaration of interest in any agenda items There were no declarations of interest in any agenda items.</p>	
<p>6. School Tour to Review Summer Works Governors took the opportunity to look at the works undertaken in the summer.</p>	
<p>7. Headteacher's Verbal Update a) Return to School</p> <ul style="list-style-type: none"> There has been a calm atmosphere. 	

<ul style="list-style-type: none"> • Children have been enthusiastic. • Behaviour has been good. <ul style="list-style-type: none"> ○ We will be undertaking behaviour audits. • We have held parent meetings to set expectations re: <ul style="list-style-type: none"> ○ Curriculum ○ Uniform ○ Home Learning ○ PSHE ○ Parent workshops ○ RGE background – the policy is on the website. <p>b) Feedback on INSET days</p> <ul style="list-style-type: none"> • Team building • DP joined the session on Vision and Values <ul style="list-style-type: none"> ○ 5 Houses linked to values e.g. Mandela, Elizabeth, Hawkins etc. • GDPR • Safeguarding <ul style="list-style-type: none"> ○ Changes to KCSIE • Forest School • Fire Drill 	
<p>8. Governance Matters</p> <p>a) Election of Chair of governors</p> <ul style="list-style-type: none"> • CG said that he was happy to stand again. • There were no other nominations. • This was seconded by AD. • A vote was taken, and CG was elected unanimously. <p>b) Election of Vice Chair of Governors</p> <ul style="list-style-type: none"> • DP said that he would be prepared to stand again. • There were no other nominations. • This was seconded by CG. • A vote was taken, and DP was elected unanimously. <p>c) Committee Membership</p> <ul style="list-style-type: none"> • Resources Committee <ul style="list-style-type: none"> ○ SB, AD, CG, RH, RK, DM, EY. • Standards, Teaching and Learning <ul style="list-style-type: none"> ○ GB, AD, CF, RH, SKB, DP, ST. • Pay Committee <ul style="list-style-type: none"> ○ SB, CG, EY, and AD as an advisor. • HTPM Committee <ul style="list-style-type: none"> ○ SB, DP, EY. <p>d) Committee Chairs</p> <ul style="list-style-type: none"> • Resources Committee <ul style="list-style-type: none"> ○ SB. • Standards, Teaching and Learning <ul style="list-style-type: none"> ○ RH. <p>e) Review / Update Declarations of Pecuniary Interests</p>	

<p>j) EY to identify a potential “local” Governor.</p> <ul style="list-style-type: none"> • Closed – the potential candidate could not commit. <p>k) CG to arrange Governor Visit training.</p> <ul style="list-style-type: none"> • <u>Carried forward</u> – to be discussed in committees initially. <p>l) CG to draft a summary for the School Newsletter.</p> <ul style="list-style-type: none"> • Closed. <p>m) AD to review the School Behaviour policy.</p> <ul style="list-style-type: none"> • <u>Carried forward</u> – Work in progress. <p>n) AON to update the Complaints Policy.</p> <ul style="list-style-type: none"> • Closed. <p>o) AD to review model Complaints Policies from The key / DfE.</p> <ul style="list-style-type: none"> • <u>Carried forward</u> - AD said that both were very clear. This will be presented to the December FGB. 	<p>CG</p> <p>AD</p> <p>AD</p>
<p>11. Any Other Business as agreed above</p> <p><u>Governor Visit Reports</u></p> <p>The following Governor Visit reports were pre-circulated:</p> <ul style="list-style-type: none"> • SET – SEND 30/06/2022. • SET – EYFS 07/07/2022. 	
<p>12. Date and time of next meeting</p> <p>Tuesday 6 December 2022 at 4:30PM</p>	