

PERIVALE PRIMARY SCHOOL

A meeting of the Standards, Teaching and Learning Committee was held via zoom on Friday 12 November 2021

MINUTES

<p>Attendees: Audrey Daley (AD) Chris Green (CG) Robert Hawkes (RH) – Committee Chair Duncan Partridge (DP) Sharine Tyndale (ST) – Committee Vice Chair</p> <p>Also in attendance: Saira Malik (SM) Naomi Dowd (ND)</p>	<p>Actions</p>
<p>1. Welcome</p>	
<p>2. Apologies for absence N/A – All governors were in attendance.</p>	
<p>3. Authorised / Unauthorised absence N/A.</p>	
<p>4. Declaration of any other business There were no declarations of other business.</p>	
<p>5. Declaration of interest in any agenda items There were no declarations of interest in any agenda items.</p>	
<p>6. Headteacher's Update</p> <p>a) Pupil Numbers</p> <ul style="list-style-type: none"> • Nursery: 44 with a further intake in January. • Reception: 60 • Year 1: 59, with 1 place offered. • Year 2: 58, with 2 places offered. • Year 3: 60. • Year 4: 60. • Year 5: 60. • Year 6: 60. <p>There is a waiting list in most year groups.</p> <p>b) Quality of Teaching</p> <ul style="list-style-type: none"> • Self-Evaluation Form (SEF) • We have employed a TA on Mondays and Fridays for designated pupils. • SEND is in line with National. • We have seen a good take up of FSM. • There is a continuous review of the curriculum. • Learning Improvement Plan (LIP) <ul style="list-style-type: none"> ○ The updated Learning Improvement Plan was pre-circulated. ○ There are 4 priorities. ○ Priority 2 <ul style="list-style-type: none"> ▪ Follows the LA Health Check. ○ Priority 3 <ul style="list-style-type: none"> ▪ There will be a further review in January. 	

- Data Analysis
 - The report was pre-circulated.
 - It was noted that years 1 and 2 need a lot of support.
 - Lots of support is in place.
 - Teachers have detailed plans.
 - DP said that the narrative was really helpful.
- National Professional Qualifications
 - 3 teachers have signed up, including 1 for Behaviour.
 - Action Based Research.
 - This is fully funded by the DfE.
 - Normally for 18 months, but it could be extended.
- No Learner left Behind
 - This is based on a model from Brent.
 - Requires a dedicated person.
 - There will be a presentation to FGB in December.
 - RH will be the Link Governor.
 - All staff have received the same intensive training.
 - This training is ongoing.
 - Feedback is positive.
 - 1.5 hours per week to Christmas.
 - Staff training at the outset is critical.
 - There is clustering with other schools.
 - This is a focus area across Ealing.
- Covid Recovery
 - This has a high focus.
 - The children are eager to learn.
 - The children want to get back to normal.
 - The children like the structure.
 - Children are engaged.
 - We are using agency teachers to release teachers for covid catch Up.
- Monitoring Schedule
 - This was pre-circulated.
 - This is based in the main on the LIP priorities.
 - It is important to focus on these areas.
 - We need to recognise the pressure on staff as a result of;
 - The recent Health Check.
 - The ELP review scheduled for 7 December.
 - Recent Governor Visits (2).
 - Lead Governors were allocated.
 - If there is joint responsibility, both will visit together.
 - Governors were asked to undertake their Spring visit before 11 March.
- Behaviour and Attendance
 - The school are reviewing the Behaviour Policy.
 - DP has reviewed the policy.
- c) Safeguarding
 - The Safeguarding Policy has been updated to reflect the changes from KCSIE.
 - The key changes are:
 - Peer on Peer Abuse.
 - Concerns about staff.
 - **The updated policy will go to the December FGB.**
- Vulnerable Pupils

<ul style="list-style-type: none"> ○ The 4 LAC cases are very complex – numbers are growing. ○ The 1 Ex LAC child is doing well. ○ We are still waiting for the outcome for the Social Care Assessments submitted in 2020 / 2021. ○ We are seeing a growing number of EHAPs, especially in early Years. ○ We are keeping a close eye on the 14 “Case 5’s”. ○ ST asked if any of the 26 Safeguarding concerns raised through My Concern led to any referrals. <ul style="list-style-type: none"> ▪ No. All were dealt with in house. 	
<p>7. External Reviews</p> <p>a) Health Check Report</p> <ul style="list-style-type: none"> • SEND Priorities <ul style="list-style-type: none"> ○ The SEND report was pre-circulated. • DP asked if we are moving away from using data only. <ul style="list-style-type: none"> ○ Yes, a mixture of: <ul style="list-style-type: none"> ▪ Data for progress. ▪ Other views / observations. ▪ Triangulation. ○ CG asked why these processes were not already in place. ○ ST asked if teachers were aware of the SEND review. <ul style="list-style-type: none"> ▪ Yes ○ ST asked who is responsible for IPP’s. <ul style="list-style-type: none"> ▪ ND, Teachers, Family ▪ There needs to be accountability, impact, timescales. ○ DP asked about the main changes from the redeployment of TA’s. <ul style="list-style-type: none"> ▪ Not solely working with SEN pupils. ▪ Feedback to teachers on Interventions. ▪ Monitoring by Teachers. ○ ST asked whether some TA’s are trained to deliver a program. <ul style="list-style-type: none"> ▪ Yes. ○ AD said that the question of capacity and workload had been addressed by the distribution of some tasks. ○ CG asked what was driving the capacity issues. <ul style="list-style-type: none"> ▪ Increased needs. ▪ Covid. ▪ Staff turnover. ▪ Lack of support. ○ CG said that he was concerned that this had not been anticipated. ○ CG asked ND why the capacity issues had not been raised before. <ul style="list-style-type: none"> ▪ ND said that she had discussed this on several occasions. ▪ ND said that she is not getting into class enough. ▪ ND said that she had anticipated this. ▪ ND said she was swamped with paperwork. ○ AD and CG to discuss off line. 	
<p>8. Governor Training</p> <p>a) CPD for ST&L Committee</p> <ul style="list-style-type: none"> • <u>RH asked Governors to consider their training needs.</u> 	All
<p>9. Governor Visits</p> <p>a) Governor Visit Reports</p> <ul style="list-style-type: none"> • RH: LIP, SEF, Early Reading <ul style="list-style-type: none"> ○ This was a really useful / informative visit. ○ It was clear that there had been lots of preparation. • DP: Behaviour <ul style="list-style-type: none"> ○ The visit report was pre-circulated. <ul style="list-style-type: none"> ▪ DP visited all classes and spoke to children. 	

<ul style="list-style-type: none"> ▪ DP observed transition around school after break; these was very little disruption. ▪ New behaviour systems are being trialled following the September INSET. ▪ The Behaviour policy will be reviewed. 	
<p>12) Policies / Documents for Noting, Approval or Review:</p> <p>a) Collective Worship (Noting)</p> <ul style="list-style-type: none"> • Noted. • There were only minor changes. <p>b) English Policy (Noting)</p> <ul style="list-style-type: none"> • Noted. • There were only minor changes. <p>c) Exclusion of Pupils (Review)</p> <ul style="list-style-type: none"> • Agreed. • <u>To FGB for approval.</u> <p>d) Governor Visits Policy (Review)</p> <ul style="list-style-type: none"> • Agreed. • <u>To FGB for approval.</u> <p>e) PE & Sports Premium Report</p> <ul style="list-style-type: none"> • Approved. <p>f) Quality Assurance (Noting)</p> <ul style="list-style-type: none"> • Noted. <p>g) Remote Learning Policy (Noting)</p> <ul style="list-style-type: none"> • Noted. <p>h) Safeguarding Policy (Review)</p> <ul style="list-style-type: none"> • <u>Carried forward.</u> <p>i) SEND Information Report</p> <ul style="list-style-type: none"> • Approved. <p>j) Use of Reasonable Force (Noting)</p> <ul style="list-style-type: none"> • Noted. <p>k) Written Statement of Behaviour Principles (Review)</p> <ul style="list-style-type: none"> • Agreed. • <u>To FGB for approval.</u> <p>l) Terms of Reference (Review)</p> <ul style="list-style-type: none"> • Agreed. • <u>To FGB for approval.</u> 	
<p>13) Any Other Business as agreed above</p> <p>There were no items of other business.</p>	
<p>14) Date and time of next meeting</p> <p>Friday 11 March 2022 at 9:30AM</p>	

Meeting closed at 11:25AM