

PERIVALE PRIMARY SCHOOL

A meeting of the Standards, Teaching and Learning Committee was held via zoom on Friday 11 March 2022

MINUTES

<p>Attendees: Gemma Bartlett (GB) Audrey Daley (AD) Christian Franco (CF) Chris Green (CG) Robert Hawkes (RH) – Committee Chair Duncan Partridge (DP) Shabnam Khan – Bhandari (SKB) Sharine Tyndale (ST) – Committee Vice Chair</p> <p>Also in attendance: Amanda Deery (ADe)</p>	<p>Actions</p>
<p>1. Welcome RH welcomed 2 of our 3 new Governors:</p> <p>Christian Franco – Co-opted Governor (Staff)</p> <ul style="list-style-type: none"> CF is a Year 6 Teaching Assistant. <p>Shabnam Khan – Bhandari (SKB) – Parent Governor</p>	
<p>2. Apologies for absence Apologies were received from:</p> <ul style="list-style-type: none"> Gemma Bartlett (GB) Chris Green (CG) 	
<p>3. Authorised / Unauthorised absence The absences for GB and Cg were authorised.</p>	
<p>4. Declaration of any other business There were no declarations of other business.</p>	
<p>5. Declaration of interest in any agenda items There were no declarations of interest in any agenda items.</p>	
<p>6. Headteacher's Update</p> <p>a) Pupil Numbers</p> <ul style="list-style-type: none"> Nursery: 51 Reception: 61 (1 over) Year 1: 60 Year 2: 60 Year 3: 60 Year 4: 59 – the remaining place has been offered. Year 5: 60 Year 6: 60 <p>b) Quality of Learning Assessment Data</p> <ul style="list-style-type: none"> Years 2 and 6 have just done their mock SATs. The data will be available at the FGB next week. The Phonics Report was pre-circulated. <ul style="list-style-type: none"> DP asked why the year 1 data indicated that we have moved backwards. <ul style="list-style-type: none"> Phase Leader is off sick. This is a main priority. 	

<p>○ ADe said that staff were very positive about the Phonics training for our Learning Partners.</p> <p>DP thanked AD for this really useful report.</p> <p>c) Curriculum Initiatives</p> <ul style="list-style-type: none"> • Forest School <ul style="list-style-type: none"> ○ We have completed the risk assessment. ○ The children are loving it. ○ We have bought uniform for the children – fleeces / jogging bottoms. ○ Year 6 is the pilot group. <ul style="list-style-type: none"> ▪ 6 children. ▪ Minimum of 6 weeks, then another group. ○ Thursday PM from lunchtime to the end of the day. ○ Laura is really committed. ○ There are lots of outdoor experiences. ○ It will take 2 years to fully embed. ○ SKB asked about the selection criteria. <ul style="list-style-type: none"> ▪ Based on the SEM needs. ▪ Small groups. ▪ Behaviour. ○ DP asked if we are tracking progress. <ul style="list-style-type: none"> ▪ Yes, we have started. ○ <u>There will be a presentation at the next FGB on 20 May.</u> • No Learner Left Behind <ul style="list-style-type: none"> ○ <u>PWB to provide an update at the next FGB.</u> ○ An update was pre-circulated. ○ <u>The action plan is to be shared at the next meeting.</u> ○ RH said that he has had a discussion with PWB about what Governors do / do not know. ○ DP asked about the possibility of CPD for governors. <ul style="list-style-type: none"> ▪ <u>AD to check availability.</u> <p>Religious Education</p> <ul style="list-style-type: none"> ○ We have received a document from the Ealing Learning Partnership (ELP) re what we do / do not know. <ul style="list-style-type: none"> ○ This will help to raise awareness. <ul style="list-style-type: none"> ▪ <u>It was agreed that it would be useful to share this with all Governors.</u> <p>d) SEND Update</p> <p>The SEND update was pre-circulated.</p> <p>Summary</p> <ul style="list-style-type: none"> • Positive feedback on Sam Campbell-Jones, the interim SENDco. <ul style="list-style-type: none"> ○ SCJ works remotely. <p>Statutory Work</p> <ul style="list-style-type: none"> • Contact has been made with both Brent and Bucks regarding annual reviews. • There are currently at least 9 pupils for whom statutory assessments (ERSA) should be made. <ul style="list-style-type: none"> ○ SKB asked how long the waiting list was. <ul style="list-style-type: none"> ▪ There are things that we need to do first. <p>Next Steps</p> <ul style="list-style-type: none"> • The new substantive SENDCO will have some classroom contact time e.g. PPA cover. • We will need to buy in additional Educational Psychologist time (EP) due to the significant 	<p>FGB Agenda</p> <p>FGB Agenda</p> <p>Agenda</p> <p>AD</p> <p>AD</p>
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<p>needs of our children.</p> <ul style="list-style-type: none"> ○ Assessment takes 2 days per child, including report writing. • The high level of needs in Early Years is common across Ealing. • We have started a review to establish what SEND CPD is required. <p>SET thanked AD for this really thorough report.</p>	
<p>7. Governor Training</p> <p>a) Feedback on any training attended</p> <ul style="list-style-type: none"> • RH attended an ELP session on Governor visits in January. <ul style="list-style-type: none"> ○ Very good. • SKB to book for new Governor training. 	
<p>8. Governor Visits</p> <p>a) Governor Visit Reports</p> <ul style="list-style-type: none"> • RH: Phonics <ul style="list-style-type: none"> ○ <u>The visit has been deferred until next Monday.</u> • CG: Writing <ul style="list-style-type: none"> ○ <u>Report to the next FGB.</u> • CG: Reading <ul style="list-style-type: none"> ○ <u>Report to the next FGB.</u> • <u>SET will arrange a visit re SEND / Safeguarding.</u> <p>b) Link Governor for Early Years</p> <ul style="list-style-type: none"> • <u>Deferred to FGB.</u> 	<p>RH</p> <p>FGB</p> <p>FGB</p> <p>SET</p> <p>FGB</p>
<p>12) Policies / Documents for Noting, Approval or Review:</p> <p>a) Discovery (for noting)</p> <ul style="list-style-type: none"> • We are no longer using Discovery. <p>b) Exclusion of Pupils (for review)</p> <ul style="list-style-type: none"> • Agreed. • <u>To FGB for approval.</u> <p>c) Pupil premium Strategy (for review)</p> <ul style="list-style-type: none"> • <u>Carried forward.</u> <p>d) Quality Assurance (for noting)</p> <ul style="list-style-type: none"> • Noted. <p>e) Remote learning (for noting)</p> <ul style="list-style-type: none"> • This was introduced as a result of Covid. • <u>Remote learning will now be referenced in an updated Teaching & Learning Policy.</u> <ul style="list-style-type: none"> ○ <u>The Teaching & Learning Policy will also incorporate changes to the Curriculum.</u> <p>f) Safeguarding Policy (for review)</p> <ul style="list-style-type: none"> • <u>Carried forward.</u> <p>g) Statement of Behaviour principles (for review)</p> <ul style="list-style-type: none"> • Agreed. • <u>To FGB for approval.</u> 	<p>To FGB</p> <p>Agenda</p> <p>AD</p> <p>Agenda</p> <p>To FGB</p>
<p>13) Any Other Business as agreed above</p> <p>There were no items of other business.</p>	

14) Date and time of next meeting	
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Friday 6 May 2022 at 9:30AM

Meeting closed at 10:05 AM