

PERIVALE PRIMARY SCHOOL

The 2nd Resources Committee Meeting for 2021 – 2022 was held on Friday 19 November 2021 via Zoom

Minutes

Attendees: Sandip Bhalsod (SB) – Committee Chair Audrey Daley (AD) – Headteacher Chris Green (CG) – Chair of Governors Rabiah Khairoun (RK) Edmond Yeo (EY) Also in attendance: Matthew – Agenda item 12	Actions
1. Welcome CG advised that both Jahangir Alam and Rohini Shah (RS) have stood down as Governors. It is understood that RS has been elected as a Parent Governor.	
2. Apologies For absence N/A – All governors were in attendance.	
3. Authorised / Unauthorised absence N/A.	
4. Declaration of Any Other Business (AOB) There were no declarations of other business.	
5. Declaration of interest in any Agenda Items There were no declarations of other business.	
6. Review / Agree the minutes of the meeting on 1 October 2021 These were agreed as a true and accurate record of the meeting.	
7. Matters arising from the meeting on 1 October 2021 a) AD to re-visit the timeframes in the equality plan. <ul style="list-style-type: none">• Closed.• The Equality Plan has been updated. b) 8 policies carried forward. <ul style="list-style-type: none">• Closed.• See agenda item 8. c) 2 policies to FGB for adoption. <ul style="list-style-type: none">• Closed.	
8. Policies / Documents for Review / Noting / Approval a) For Information <ul style="list-style-type: none">• Health & Safety Policy<ul style="list-style-type: none">○ Noted.• Sports Premium<ul style="list-style-type: none">○ Noted.○ Amanda Deery now has oversight for PE and Sports.○ The PE lead is Jordon Witter.	

In closing this section Cg took the opportunity to thank Matthew for everything that he has done whilst at the school.	
13. Health & Safety Update There have been no Health and Safety issues.	
14. Governor Visits <ul style="list-style-type: none"> • SB to visit re PE. • RK to visit to review the Single Central Record. 	
15. Any Other Business as agreed previously EY asked if Matthew had prepared a “handover manual”. <ul style="list-style-type: none"> • Yes. 	
16. Date and time of next meetings Friday 4 March 2022 at 9:30 AM (via Zoom)	