## **PERIVALE PRIMARY SCHOOL**

## The 3<sup>rd</sup> Full Governing Board Meeting for 2020 – 2021 was continued on Friday 5 February 2021 The meeting was held via Zoom

## **MINUTES**

Attendage	Actions
Attendees:	Actions
Jahangir Alam (JA)	
Sandip Bhalsod (SB)	
Audrey Daley (AD)	
Chris Green (CG)	
Hetal Joshi (HJ)	
Rabiaa Khairoun RK)	
Saira Malik (SM)	
Rohini Shah (RS)	
Edmond Yeo (EY)	
Also in attendance:	
Amanda Deery (ADe)	
Naomi Dowd (ND)	
1. Welcome	
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2. Apologies for absence	
All Governors were in attendance.	
3. Authorised / Unauthorised absence	
N/A.	
4. Declaration of any other business	
There were no items of other business.	
5. Declaration of interest in any agenda items	
There were no declarations of interest in any agenda items.	
6. Resources Matters	
These were addressed at the meeting on 22 January.	
7. Headteacher's verbal update	
Most items were addressed at the meeting on 22 January.	
We attended the Digital resilience conference.	
<ul> <li>We brought back several ideas which have been added to the website.</li> </ul>	
<ul> <li>This is a way for children to say if they are struggling at home.</li> </ul>	
<ul> <li>We have also bought in to other areas for staff and children.</li> </ul>	
• SEND	
<ul> <li>We currently have 11 (10) EHCPs.</li> </ul>	
<ul> <li>We have 8 EHCPs in the pipeline.</li> </ul>	
<ul> <li>EP assessment takes 2 days – we may need to buy more EP time to</li> </ul>	
speed things up.	
<ul> <li>SB asked what the driver is:</li> </ul>	
<ul><li>4 x new nursery children</li></ul>	
■ 1 x year 3	
■ 1 x other	
All are ASD.	

•	Safeguarding	
	<ul> <li>The key concerns from our ECIRS referrals:</li> </ul>	
	<ul> <li>Domestic violence.</li> </ul>	
	<ul><li>Substance abuse.</li></ul>	
	<ul><li>Neglect.</li></ul>	
	<ul> <li>ND advised that we are looking to see if we can extract data direct from</li> </ul>	
	My Concern.	
	<ul> <li>ND added that we have had 6 referrals from staff.</li> </ul>	
	<ul> <li>The target for transition to My Concern is to complete by Easter.</li> </ul>	
•	Tier 5 National Lockdown arrangements for vulnerable pupils.	
	<ul> <li>Details of the arrangements was pre-circulated.</li> </ul>	
	Wellbeing and Mental Health across the school community.	
•	<ul> <li>Details of support provided was pre-circulated.</li> </ul>	
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8.	Governance Matters	
a)	Update on additional prospective Governors.	
•	The CV's for prospective Governors were pre-circulated.	
•	5 prospects have been shortlisted.	
•	The 5 prospects are being invited to attend the March FGB.	
•	We have looked specifically for Educators e.g. Ofsted, Governance.	
	<ul> <li>It is important to retain Ofsted Outstanding.</li> </ul>	
c)	Feedback on Governor training.	
•	SB said that the workshops were really useful.	
	<ul> <li>Timing is OK.</li> </ul>	
	<ul> <li>Important to develop governors.</li> </ul>	
d)	Chair appraisal.	
•	CG said that he was happy to share the plan.	
9.	Governor Visit Reports	
•	Hopefully, we will be able to look at visits to school from March.	
•	AD asked how Governors could get to know the school better.	
	JA: Social media e.g. Twitter.	
	RK / RS: observe online lessons:	
	<ul><li>Phonics</li></ul>	
	<ul><li>Reading</li></ul>	
	<ul> <li>Perivale Parliament</li> </ul>	
	<ul> <li>RK Wellbeing Assembly (Monday).</li> </ul>	AD
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<b>12.</b> a)	Matters arising from the Full Governing Body Meeting on 4 December 2020  ND to prepare a summary, in EHAP form, of current / proposed EHAP's.	
•	Carried forward.	ND
b) •	AD / CG to interview prospective Governors. Closed.	
c) •	ADe to set up the Governor Action Plan on Google docs. Closed.	
d) •	AON to prepare the Work Planner for the Spring & Summer terms. Closed. This was pre-circulated.	
e) •	AON to upload the Volunteer Induction Protocol to the Governor Room. Closed.	
f) •	All Governors to complete and return the Volunteer induction Protocol. <u>Carried forward.</u>	CG, RK, EY
g) •	AON to upload the Governor Inductor Process to the Governor Room. Closed.	
h) •	All Governors to advise AON if they book training. Closed.	
i) •	All Governors to forward any training materials to AON. Closed.	
j) •	All Governors to send input to CG for the newsletter. Closed.	
k) •	AON to upload the Governed training materials to the Governor Room. Closed.	
l) •	AON to submit the revised IOG. Closed.	
m) •	AD to arrange a staff consultation re DBS checks.  Carried forward.	<u>AD</u>
n) •	RK to liaise with AD re changes to the DBS process.  Carried forward.	<u>RK</u>
o) •	AON to update the GB ToR. Closed.	
p) •	ADe to update the Sports Premium report on the website. <u>Carried forward.</u>	<u>ADe</u>
	Policies / Documents for Approval: Finance Handbook Approved.	
b)	Pupil Premium Impact report	Carried forward

14. Any Other Business as agreed above. There were no items of other business.	
15. <b>Date and time of next meeting</b> Friday 5 February 2021 at 9:30 AM (carried forward items from 22 January). Thursday 25 March 2021 at 9:30 AM.	

Meeting closed at 10:40 AM