

APPLYING FOR A HIGH SCHOOL PLACE



BEFORE APPLYING FOR A HIGH SCHOOL PLACE

What to do before you apply



READ THE HIGH SCHOOL PROSPECTUS

Available on the Ealing Website:

www.ealing.gov.uk/admissions

Read the admissions criteria in the prospectus for the schools that you are interested in applying to.

Look at the **statistics pages** in the prospectus and check:

The last person to be offered a place at your preferred schools

This will be based on distance and admissions criteria. It will give you any idea of whether your child is likely to be offered a place.



VISIT THE SCHOOLS

Visit the schools that you are interested in applying to:

High School Open evenings

Dates and times are listed on the Ealing website and on the Perivale Website

Please phone the High School to arrange an appointment



MAKING YOUR APPLICATION

Information on applying



FAITH SCHOOLS

If you are applying to a faith school you will need to:

- 1. Complete a supplementary information form (SIF)
- (get this from the school or www.ealing.gov.uk for Ealing schools)
- 2. Return the SIF to the school by the closing date
- 3. Remember to <u>put your preference for a faith</u> <u>school</u> on the common application form
- 4. you still need to apply online through Ealing Admissions.



APPLICATIONS TO POPULAR SCHOOLS EG. WILLIAM PERKIN

Schools give higher priority to applicants who live closest to the school

To find out if a school is your nearest school please email admissions with your full address at:

mainroundadmissions@ealing.gov.uk

To attend the open evening for William Perkin you need to visit their website and apply for a ticket online.



APPLYING FOR AN OUT OF BOROUGH SCHOOL

If you live in <u>another borough</u> ie Brent but want an Ealing school
Or

If you live in Ealing but want an out of borough school

You still apply online through

www.eadmissions.org.uk

Go to the council's website where the school is located for details of entry requirements



APPLICATIONS FOR INDEPENDENT OR PRIVATE SCHOOLS

Apply direct to each independent or private school



APPLICATIONS FOR GRAMMAR SCHOOLS

Your child will need to sit the 11+ test during the Autumn Term

You should have registered with the school to take the test

Test results are sent to parents before the closing date for the common application form

You must list the grammar school(s) on your application form.



ORDER OF PREFERENCE ON THE APPLICATION

Choose <u>up to six schools</u>

Where your child has a realistic chance of being offered a place.

If you choose schools that are far away from where you live, it is highly likely that you will not be offered any of your choices.

List the six schools in order of your preference

Ensure that one of your preferences is your nearest non-faith school

Schools will not know the preference you have expressed for their school and they will only prioritise your application according to their admission criteria



INFORMATION REQUIRED WITH YOUR APPLICATION

Proof of date of birth

eg your child's medical card, passport or short birth certificate.

Scan this in and attach it to your online application.

Proof of address

is not required at the time of application, however, if we are unable to verify the address from our records we will require proof of address.

Please note that if you give a false address any offer that has been made will be withdrawn.



SIBLINGS

If you have an older child who will be attending the high school when the younger sibling is due to start at the high school: you need to declare this on the application. Your child will have priority.

The LA will not look to see if you have a sibling attending the school.

Make sure you complete the SIBLINGS section



MOVING ADDRESS

If you move address between 1 November and 9 December you may keep or change your preferences and your application will be treated as on time: as long as you notify Ealing

If you move after 9 December any changes to address or preferences cannot be dealt with until after 1 March



PERIVALE APPLYING ONLINE

You need to register first online

You will be sent log in details and password via email or text

Complete and Submit your application online

Keep details safe in case you need to amend your application

Unique reference number: Once received: Keep it safe and let us know

Supplementary applications for Cardinal Wiseman RC and Twyford CE available from and returned to the schools



OFFERS AND WAITING LISTS



OFFERS

Ealing will offer one place and that will be the highest preference able to be offered

If they cannot offer you any of your preferences they will offer you a place at a school that has a vacancy. You will receive an email telling you the outcome of your application on the <u>evening</u> of

1st March 2021

You must respond (accept) this place online by

15th March 2021



IF YOU ARE NOT OFFERED ONE OF YOUR PREFERRED SCHOOLS

Do not decline a place until you have secured a place at another school

Accept the offer whilst remaining on the waiting list for your higher preference schools

You will automatically remain on the waiting list of your preferred school and a place may become available.

You can appeal

* * Declining your place could mean you are left without a school place next September. The place will be given to the next person on the waiting list and a place may not become available at your preferred school.



WAITING LISTS

You will automatically be placed on the waiting list for any higher preferences that have not been able to be met

The waiting list for every school is kept in criteria order, the length of time on the waiting list is not considered

Waiting lists are kept for one academic year. If you wish to stay on the list after that you need to write to us in July.



RIGHT OF APPEAL

You have the right of appeal but you need to have a strong case e.g. that the council or the school has made an error, or that it was an unreasonable decision

Refer to the prospectus on the statistical page which gives the number of appeals heard and the number upheld or refused



IMPORTANT DATES

You must complete your application by

31st October 2020

You must email your 16 digit number to

PSA@Perivale.ealing.sch.uk by

31st October 2020

You will receive your offer by email on the evening of

1st March 2021

You must respond to your offer (accept) online by

15th March **2021**