



Perivale Primary School Risk Assessment

Covid-19 - Key Information Update

for returning to school

September 2020: Issue 1

This document explains the changes we have made to support all children returning to school in September 2020. Please note that from September 2020 it will be mandatory for all school aged children to attend school every day.

Things we have actioned to ensure social distancing in school:

- We have staggered the start and drop off times of the pupils - to ease congestion at the start and end of the school day as follows:

Start	End	Year Group/s
08:40am	03:00pm	Y1, Y3, Y5
08:50am	03:10pm	Y2, Y4, Y6
09:00am	03:20pm	Rec
08:30am	11.30am	Nursery am
12.30pm	3.30pm	Nursery pm

- We have staggered break and lunch times. Each year group will have their own play zones in the playground to ensure non-mixing of year group bubbles
- We are continuing to implement a one-way system on the school site and have social distancing markings in areas around the site as reminders for social distancing.
- We have visual aids and signage both external and internal around the school site to help with social distancing and hand hygiene reminders.
- We have updated our Parent Agreement Policy and Pupil Behaviour Agreement and have shared this with parents and children. These documents are available on our school website <https://www.perivale.ealing.sch.uk/children/classes> please select the relevant year group of your child.
- We have reviewed our fire evacuation procedures and will conduct fire drills in the autumn term when school reopens.
- All children will be kept within class bubbles of 30 pupils and year group bubbles of 60 at break and lunch times.
- Children will remain in their class or year group bubbles throughout the entire school day – even at lunch and play times.
- Social Distancing will be adhered to between bubbles.



- Children will have lunch in their bubble groups, and remain in their classrooms. Tables will be thoroughly cleaned before and after lunch. If the weather is warm and dry, pupils will eat outside.
- Children who have a packed lunch can bring this in from home as usual. Children who are eligible for free school meals or who pay for school meals through Harrisons, will be provided with cooked lunch by the school.
- Where it is possible, pupils will be taught outdoors. The school will be well ventilated with classroom windows left open when staff and pupils are on site.
- We have made changes to classroom layouts in accordance with the new guidance. All desks are placed in rows. Please see example attached.
- There will be no large gatherings for school assemblies or concerts until further notice to ensure social distancing – school assemblies will be conducted via zoom.
- Parent meetings & workshops will take place via Zoom.
- We have closed our school office – Parents and visitors will only be able to visit the school office if they have a pre-arranged appointment. The office staff are on site and can be contacted via phone and email throughout the school day. If parents have an appointment to attend the school office, only 1 parent at a time will be allowed in the school entrance lobby area.

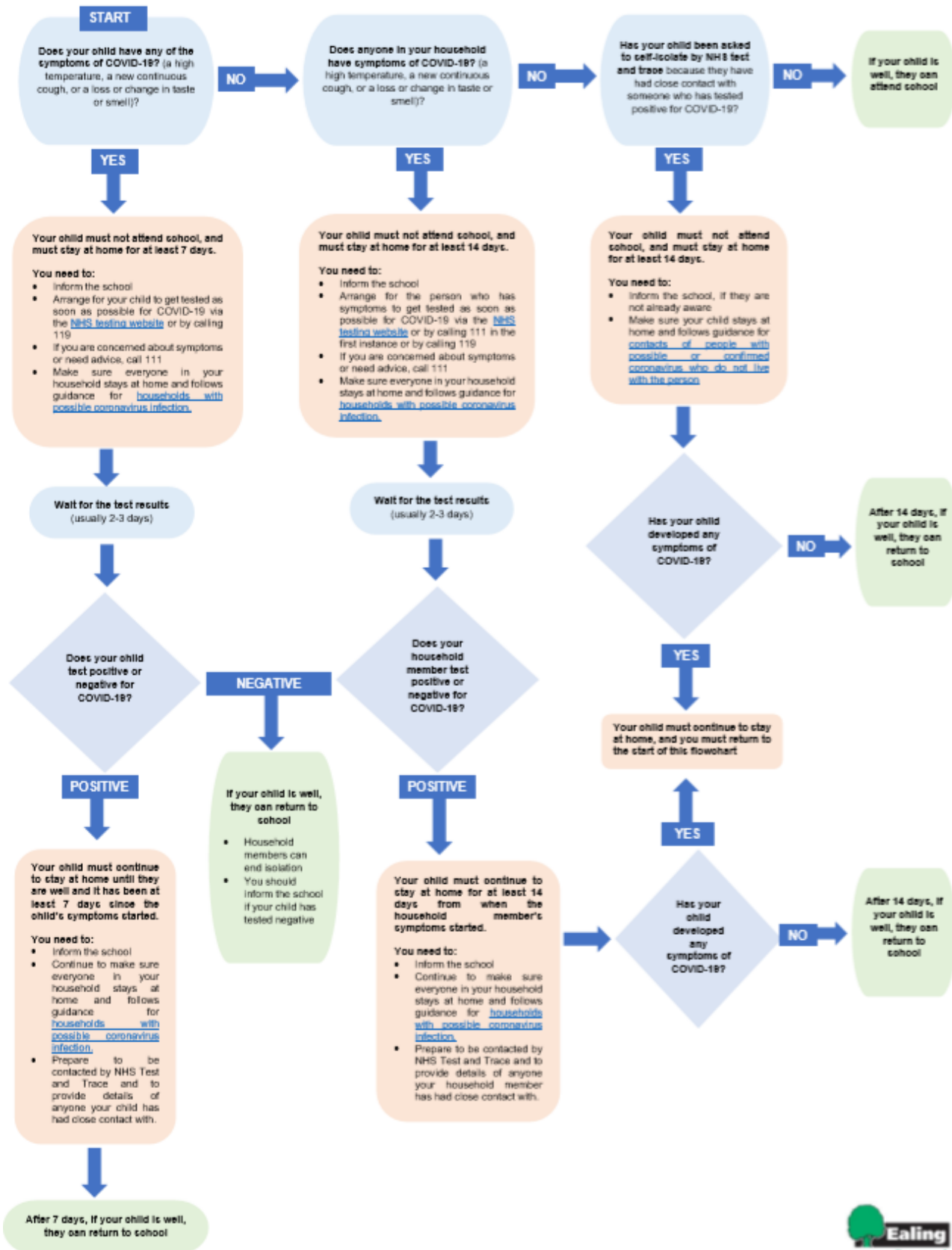
Things we have actioned to improve hygiene and limit cross-contamination in school:

- Children or staff with a raised temperature will be sent home.
- We have a clear procedure in place for dealing with a suspected case Covid-19.
- We have revised our First Aid Procedures and have designated a separate area in the school should we have a pupil with a suspected case of Covid19. Pupils will remain in this area until they are collected by their parent.
- All pupils and staff are to use hand sanitiser on entry to school.
- Extra handwashing will be introduced throughout the day, i.e. before and after playtimes, lunch and on arrival to school. There are soap and washing facilities in each classroom.
- We have displayed visual reminders in classrooms and around the school to encourage good hygiene and continue to educate children, i.e “catch it, bin it, kill it” and handwashing reminders.
- All unnecessary items and toys have been removed from classrooms.
- We have sufficient stocks of appropriate personal protective equipment.
- We have introduced extra site cleaning, the school will be professionally cleaned at mid-day and afterschool. Bins will be emptied throughout the day; all contact points will be disinfected and a thorough daily cleaning of all areas.
- We have reduced all non-essential visitors to the school site, only essential visits.
- All shared equipment and drinking fountains are cordoned off and are out of use.
- The use of toilets will be managed by a member of staff to ensure that the children adhere to social distancing.



Flowchart for parents: what to do if someone has symptoms of COVID-19

Version 1 (07 July 2020)





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